

THE 10 DOCUMENTS YOU NEED TO CLEAR YOUR CAR IN COTONOU

Free checklist - one missing paper = a blocked car and daily storage fees

1**Original Bill of Lading (or telex release)**

Without it, no delivery order. Courier it early or request telex release from the shipper.

2**Purchase invoice / bill of sale**

Auction invoice accepted. Name must match the consignee or come with a POA.

3**Foreign title / registration card**

Proof of ownership; salvage titles accepted with full paperwork.

4**BESC / CTN validated**

Electronic Cargo Tracking Note - open it at booking, validated before arrival.

5**Your ID (passport or national ID)**

Plus company tax ID (IFU) if importing as a business - it cuts the AIB tax to 1%.

6**Power of attorney (if applicable)**

If a broker or relative clears on your behalf.

7**Readable VIN + photos**

Photos of VIN, odometer and 4 sides before shipping - your evidence in any dispute.

8**Arrival notice**

Issued by the shipping line when the vessel docks.

9**Delivery order**

Obtained from the line against your original BL + line fees.

10**Duty receipt (after payment)**

Keep the official SYDONIA receipt - required for registration.

Want the full picture? Get the Complete English Guide (duty formulas, examples, steps) at adtranslogistics.com/en-products - AD TRANS LOGISTICS - Licensed customs broker, Port of Cotonou - WhatsApp +229 01 97 50 05 55 - www.adtranslogistics.com